

TOWN MANAGER

Upton, MA

Upton, Massachusetts (8000+/-pop.), is seeking an experienced, proactive, community-oriented leader to serve as its Town Manager. The Town of Upton form of government is a strong Town Manager position through a special act of the Legislature (Chap 391, Acts of 2008). The outgoing Town Manager has recently accepted a position in a larger community in Massachusetts. This quintessential New England suburban community is located 13 miles south of the City of Worcester and is 35 miles west of the City of Boston and serves as an ideal commuter town for workers in both those major cities. The community is proud of its significant open spaces, abundant recreational opportunities for its residents, maintaining its small-town image by managing growth, AA+ Bond Rating, and providing first-rate services to ensure a high quality of life for its predominantly residential population. Led by a three-member Board of Selectmen, with a traditional town meeting form of government, the Town Manager oversees 64 FT employees and a combined budget of approximately \$27M (including costs of the independently administered regional school district).

The successful candidate must have experience in local government operations, municipal finance and law, labor relations, strategic planning, economic development, and community-based problem-solving. Strong interpersonal, written, and verbal skills are essential, with demonstrated experience in providing excellent customer service. Preferred qualifications include an advanced degree (Master's Level), with a minimum of 7 years of progressive public management and leadership experience or an equivalent combination of education and experience. The salary range is \$150,000 +/- commensurate with qualifications and experience. Upton is an equal opportunity employer.

DEADLINE: March 1, 2022, at 8 AM

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